Yealink T46U

Warm transferring calls
A warm transfer involves speaking with the person to whom you are transferring the call.

1. While on a call, press the Transfer button.
2. Dial a number or select from Directory.
3. After speaking with the receiving party, press the Transfer button again to complete the transfer.

Blind transferring calls
A blind transfer involves transferring the call to another number without speaking to the receiving party, regardless of whether or not they answer.

1. While on a call, press the Transfer button.
2. Dial a number or select from Directory.
3. Press the B Transfer key to complete the transfer.

Initiating a conference call
1. While on a call, press the Conference key.
2. Dial a number or select from Directory.
3. Once the recipient answers, press the Conference key again to merge the calls together.

Accessing call history
1. Select the History softkey.
2. Use the right and left arrow keys to see Missed, Received, Placed, or Forwarded calls.
3. Use the down and up arrow keys to scroll through each list.

Checking voicemail
1. Dial *86.
2. Enter your voicemail PIN.
3. Press 1 to listen to new or saved voicemails.