VTech VDP 651 Layout

Warm Transferring Calls
A warm transfer involves speaking to the person you are transferring the call to before the transfer is made.

1. While on a call, press Menu to place a warm transfer.
2. Press Down and scroll to Transfer, then press Select.
3. With A call(anc.) highlighted, press Select.
4. Dial the phone number or extension of the receiving party.
5. Greet the receiving party, then press TRANS to perform a warm transfer.

Blind Transferring Calls
A blind transfer involves transferring the call to another number without speaking to the receiving party, regardless of whether they answer.

1. While on a call, press Menu to place a blind transfer.
2. Press Down and scroll to Transfer, then press Select.
3. With A call(blind) highlighted, press Select.
4. Dial the phone number or extension of receiving party.
5. Press TRANS to perform a blind transfer.

Accessing Call History

1. While the phone is idle, press Call History.
2. Press Up or Down to select Missed Calls, Received Calls, or Dialed Calls.

Checking Voicemail
There must not be a call on the line when attempting to check voicemail.

1. Press Menu and with Message highlighted, press Select.
2. Press Down to highlight the desired account, then press Select.
3. Enter the personal voicemail passcode.
4. Press 1 to listen to new or saved voicemails.
5. Alternatively, dial *86 from the handset.