**Initiating a conference call**

1. While on a call, press the **More** soft key and select **Conference**.
2. Dial a number or select from **Directory** and press **Send**.
3. Once the recipient answers, press the **Conference** soft key again to merge the calls together.

**Warm transferring calls**

A warm transfer involves speaking with the person to whom you are transferring the call.

1. While on a call, press the **Transfer** button.
2. Dial a number or select from the **Directory** and press **Send**.
3. After speaking with the receiving party, press the **Transfer** button again to complete the transfer.

**Blind transferring calls**

A blind transfer involves transferring the call to another number without speaking to the receiving party, regardless of whether or not they answer.

1. While on a call, press the **BlindX** soft key.
2. Dial a number or extension.
3. Press the **Enter** soft key immediately to complete the transfer.

**Accessing call history**

1. Press the **Recent** soft key.
2. Select the **Type** soft key to see call lists.
3. Use the down and up **arrow keys** to scroll through each list.

**Checking voicemail**

1. Press the **Message** button, or dial **86**.
2. Enter your voicemail PIN.
3. Press 1 to listen to new or saved voicemails.